



St. JOSEPH'S

COLLEGE OF PHARMACY

INTERNAL QUALITY ASSURANCE CELL



ACADEMIC & ADMINISTRATIVE AUDIT REPORT

2022-2023

St. Joseph's College of Pharmacy
Dharmagiri College Campus, Cherthala-688 524, Kerala, India



St. Joseph's College of Pharmacy

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Approved by Govt. of Kerala
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ST JOSEPH'S COLLEGE OF PHARMACY NAIPUNNYA ROAD CHERTHALA ALAPUZHA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

REPORT ON ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) AND ACTION TAKEN (2022- 23)

Dr. Sr. Daisy P. A., M.Pharm, Ph.D
Principal
St. Joseph's College of Pharmacy
Dharmagiri College Campus
Cherthala - 688 524





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ST JOSEPH'S COLLEGE OF PHARMACY

ACADEMIC AUDIT SCHEDULE 2022-23

(ODD & EVEN SEMESTER)


Introduction

The Academic Audit of the Department was conducted on 23.06.2023. The Purpose of the Audit is to provide the opportunity for a regular strategic overview of the entirety of a Department's Teaching and Learning activity. The Self Evaluation Document (SED) of the Department / specialization with the supporting evidences was presented to the Peer Committee Experts. The Expert Members investigated the different aspects of the Document. This report consolidates the findings and suggestions and area of improvements possible in the future.

Academic Audit Expert Committee members:

Prof Dr. Vinod B HOD Pharmaceutical Chemistry

Prof Thahimon P A HOD Pharmacology


Dr. Sr. Daisy P. A., M.Pharm, Ph.D
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Schedule of the Academic Audit on: 23.06.2023

Sl. No.	Time	Dept. Of Pharmacy	
		Auditor — I (Specialization Audited)	Auditor- II (Specialization Audited)
1.	9.30 am to 10.30 am	PHARMCOLOGY	P.CHEMISTRY
2.	10.30 am to 11.30 am	PHARMACEUTICS	PHARMACOGNOSY
3.	11.30 am to 12.30 pm	PHARMACY PRACTICE	
4.	12.30 pm to 1.30 pm	Lunch	
5.	1.30 pm to 3.30 pm	Report writing and Closing Meeting	

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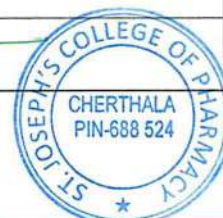
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List of Files Audited of Files Audited: Evaluation of each component may be done on 10 point scale (0 to 10) and mention the points awarded in appropriate column

S. No	Description	Evaluation	Comments	Points
Curricular Aspects				
	Institutional Vision, Mission, POs, PEO, PSOs			
	Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL, etc.			
	Students undertaking field projects/ internships / student Projects			
	Structured feedback for design and review of syllabus (semester wise /year wise) is obtained from 1) Students, 2) Teachers, 3) Employers			
Teaching Learning and Evaluation				
	1. Students Admitted in AY 2022-23 2. Seats filled against reserved categories (SC, ST, OBC, etc as per applicable reservation policy) during the AY 2022-23 3. Student - Full time teacher ratio 4. Record of Teaching and Non-Teaching staff profile			
	Usage of ICT- enabled class rooms and tools for effective teaching and learning process used by the faculty members			
	Internal Test Analysis for all classes			
	End Semester Exam Result Analysis for all classes			
	PO for the Programme and CO for all the courses and Attainment of PO and CO.			
	Feedback on Teaching Learning process Remedial coaching classes details.			

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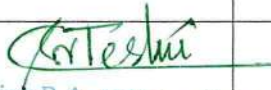
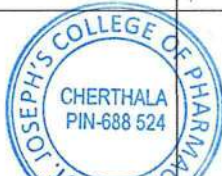




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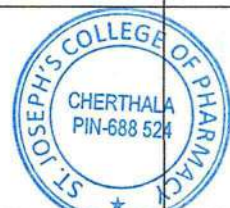
Course file (Theory and laboratory courses) (Please verify Internal Test marks' entry details in register).			
Research, Innovations and Extension			
Grants received from Government and non-governmental agencies for research projects			
No. of Research Supervisors and Scholar details and Ph.D awarded			
Workshops/seminars/conferences Conducted including programs on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship			
1. Research paper publications International / National Journal and Conference) 2. Books and chapters published by faculty			
Extension Activities and awards 1. NSS activity 2. NCC activity 3. Club activities 4. Societal activity			
Number of MoUs and MoU related Activities			
Infrastructure and Learning Resources			
Department Budget			
Procedures for laboratory maintenance			
Student Support and Progression			
Students benefited by scholarships and free ships provided by the Government and Management			
Capacity development and skills enhancement activities organised for improving students capability 1. Soft skills	 Dr. Sr. Daisy P. A., M.Pharm, Ph.D Principal St. Joseph's College of Pharmacy Dharmagiri College Campus Cherthala - 688 524		



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2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills) 4 . Awareness of trends in technology			
Students benefitted by guidance for competitive examinations and career counselling			
Placement of outgoing students and students progressing to higher education			
Students qualifying in state/national/ international level examinations			
Awards/ medals for outstanding performance in sports/ cultural activities at University / state/ national/ international level			
Sports and cultural programs in which students participated (Internal and External)			
Alumni Interaction			
Governance, Leadership and Management			
Performance Appraisal forms for teaching			
Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year			
Number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training	 Dr. Sr. Daisy P. A., M.Pharm, Ph.D Principal St. Joseph's College of Pharmacy Dharmagiri College Campus Cherthala - 688 524		



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	programs during the year			
Institutional Values and Best Practices				
	Promotion of gender equity and initiatives to celebrate / organize national and international commemorative days, events and festivals			

1. Overall assessment:

- All Files were maintained properly.
- Student's participation in Value Added Courses, Internship and Field visit are appreciable
- Students are given good training and it may further be continued.
- IIC related activities are appreciable.
- Basic amenities and infrastructures in the college are very good
- More Academicians and Industry Experts visited college for knowledge transfer
- All the departments conducted technical programme effectively
- IQAC formats are drafted with format numbers and are regularly updated in needy basis.
- Feedback on curriculum and ambiance of the Institution from the stakeholder is obtained accordingly Value added courses / Certificate courses are conducted
- Faculty members are given with financial support to attend the various programme conducted by other institution

Karitesh
Dr. S. Princy P. A. M.B.B.S.,
Principal
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- More internal FDPs may be conducted for the faculty members.

2. Suggestions for Improvement:

- Providing seed money for innovative research work may be initiated.
- Faculties with Ph.D can be encouraged to register as supervisors.
- Start-up idea must be encouraged among the students
- Students can be motivated to participate in competitions
- More workshops can be organized for students to motivate them to become entrepreneurs.
- Students may be motivated to prepare for higher studies and Competitive Exams.

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EXPERT PEER TEAM MEMBER'S SIGNATURE

Dr. Vinod B
Professor & Head
Dept. of Pharmaceutical Chemistry
St. Joseph's College of Pharmacy
Cherthala- 688524

Thahimon P A
Professor & HOD Pharmacology .
St Joseph's College of Pharmacy
Cherthala

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ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

SAMPLE AUDIT REPORT

SPECIALIZATION: PHARMACEUTICS

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	Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL, etc.	YES	Verified	9
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	Feedback on Teaching Learning process. Remedial coaching classes details	YES <i>(Signature)</i>	Verified	10

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No. of Research Supervisors and Scholar details and Ph.D awarded	YES	Verified	9
Workshops/seminars/conferences Conducted including programs on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship	YES	Verified	10
1. Research paper publications International / National Journal and Conference) 2. Books and chapters published by faculty	YES	Verified	9
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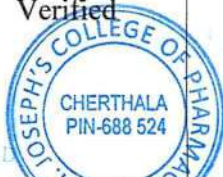
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Sports and cultural programs in which students participated (Internal and External)	YES	Verified	10
Alumni Interaction	YES	Verified	10
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